

Job Description – Business Analyst

Job Description:

We are seeking graduates / postgraduates with strong analytical and technical skills who will assist the deal advisory team in market research and deal execution

About Key Venture

Key Venture is an Investment Bank. We help early and growth stage startups in M&A and raising capital through VCs, PE, HNIs, Family Offices and Strategic Investors.

Duration	Full Time
Designation	Investment Banking Analyst
Education	Graduates or post graduates in Finance or Engineering
Experience	0-2yr
Application Deadline	30 days from job posting
Location	Mumbai (H.O.)
Mode of Working	Work from office
Remuneration	As per industry standards

Key Responsibilities:

- **Deal Screening** – Call and/or meet the inbound leads and filter out the relevant opportunities for the deal advisory team
- **Market Research** – Collating market information using various databases and other sources. Identify new investment trends and opportunities in domestic and international economy
- **Sector Landscaping** – Understanding the sectoral dynamics along with mapping competitive landscape
- **Business analysis** – Product and technology analysis to create suitable investment thesis
- **Investment Collaterals** – Creating information memorandums, financial models and other investment collaterals
- **Investor Outreach** – Help in investor communications to successfully close transactions
- Assisting in company's other operations

Skill & Experience:

- **Education:** MBA (in finance) or B.Tech / M.Tech
- Relevant experience is necessary. Candidates from back-offices & mid-offices are welcome
- Ability to understand business models, annual reports and willingness to work across sectors
- Proficiency in MS Excel (including advanced functions) and ability to turnaround well designed PowerPoint presentations
- Strong written and verbal communication skills
- **Entrepreneurial aptitude** – Proactive and self-motivated individual with good analytical skills and ability to multi task
- Ability to work in a fast-paced demanding environment with orientation to detail and obsession for quality
- Meeting regular deadlines while achieving overall team goals and objectives.

Interested candidates can mail their CVs to career@keyventure.in