

# Job Description – Analyst

## Job Description:

We are seeking graduates / postgraduates with strong analytical and technical skills from investment banking background to assist the deal advisory team in market research and deal execution

### About Key Venture

Key Venture is an Investment Bank. We help early and growth stage startups in M&A and raising capital through VCs, PE, HNIs, Family Offices and Strategic Investors.

Duration	Full Time
Designation	Investment Banking Analyst
Education	Graduates or post graduates in Finance or Engineering
Experience	1-2yr in investment bank (back-office experience is accepted)
Location	Andheri East, Mumbai
Mode of Working	Work from office
Remuneration	As per industry standards

### Key Responsibilities:

- Investment Collaterals Creating information memorandums, teasers, financial models and other investment collaterals
- Valuation Benchmarking Calculating valuation multiples for comparable private market transactions
- Market Research Collating market information using various databases and other sources.
  Sector Landscaping Understanding the sectoral dynamics along with mapping competitive landscape
- Investor Outreach Help in investor communications to successfully close transactions
- Assisting in company's other operations

### Skill & Experience:

- Experience in investment banking is necessary. Candidates from **back-offices & mid-offices** are welcome
- Ability to understand business models, annual reports and willingness to work across sectors
- Proficiency in MS Excel (including advanced functions) and ability to turnaround well designed PowerPoint presentations
- Strong written and verbal communication skills
- Ability to work in a fast-paced demanding environment with orientation to detail and obsession for quality